



**CoE Committee Advocating for Staff Interests (CASI) Minutes**  
**Wednesday, June 7, 2023**  
**10:15 – 11:45 AM**  
**Room 2180 Mechanical Engineering**

*CASI Attendance In-Person: Sara Hladilek, Kelly Petersen, Daniel Gaona, Marc Claas, Zach Smith, Jackie Cooper, Amanda Rasmussen*

*CASI Attendance Online: Justin Kyle Bush*

*Constituent Attendance In-Person: Alex Conrad, Angela Kita, Sara Tate-Pederson, Matthew Wyndham, Stacey Koch, Steven Krebs, Hannah Douglas*

*Constituent Attendance Online: Sara Hagen, Pam Peterson*

- 10:15 AM – 10:20 AM Welcome/Meeting Updates S. Hladilek
- Welcome to all new CASI members, introductions
    - *Welcome to all and especially to newly elected CASI members*
    - *All members and constituents introduced themselves*
- 10:20 AM – 11:35 AM Business S. Hladilek/K. Petersen
- Sub-Committee Reports/Motions (if applicable)
    - CASI Planning/Tending
      - *Zach Smith explained role of planning/tending subcommittee*
      - *No committee report*
    - Communications and Information
      - *Jackie Cooper explained role of subcommittee*
      - *C/I is working with R/R to create staff awards*
    - Recognition and Retention
      - *Amanda reported that the committee is working on getting estimates for a budget from the Dean's office. They hope to hold a summer bbq, once this has been established on a conversation about a possible staff summer bbq*
  - Follow-up from meeting with Jacob?
    - *Next CASI committee will schedule next meeting and topics with Jacob*
  - 2023 – 2024 Chair and Co-Chair Nominations and Elections (*only 2022 – 2023 CASI members vote*)
    - *Sara nominated Kelly Petersen for 2023-2024 Chair, seconded by Jackie, Kelly accepted nomination, vote was unanimous for Kelly to be 2023-2024 CASI Chair*
    - *Kelly nominated Nate Jung for 2023-2024 Co-Chair, Nate was not able to attend meeting but had agreed to accept nomination via email prior to meeting, vote was unanimous for Nate to be 2023-2024 CASI Co-Chair*
  - July meeting
    - Currently scheduled for July 5<sup>th</sup> – change date?
      - *If change date, will July 19<sup>th</sup> work? (10:15am – 11:45am)*
      - *Discussion was held. Next CASI meeting will be July 19<sup>th</sup>, 10:15am – 11:45am; Kelly will send out updated invite. Associate Dean for IEDE, Chris Castro, will be present at this meeting to have a conversation about advancing a culture of inclusion through the PMDP process.*
- 11:35 AM – 11:40 AM Updates from CASI members, if applicable S. Hladilek/K. Petersen
- *Building update – building was denied at Joint Finance Committee, and is on hold per email from David Noyce*



- *Remote Work – question regarding any chance to update the policy. Jason agreed policy needs some updating to accurately reflect current policy and practice, unsure of when that will happen. If individuals want to request remote work, they should speak with their direct supervisors first. If CASI wants to discuss possible changes to the policy, they should request to meet with the Dean.*
- *Peggy Conklin’s last day is Friday, June 9<sup>th</sup>.*
- *A retirement party will be held in the Cheney Room on the 9<sup>th</sup> at 3:30pm.*
- *Pay plan increase update – There is no update yet about whether a state pay plan increase will be approved. The Joint Finance Committee has not yet voted on this topic. There is conversation that a pay plan increase should happen (not guaranteed), but it likely will not be effective for July and will likely not be the percentage requested by the system. We will have to wait for the Joint Finance Committee to discuss.*
- *Differential Tuition increase was approved.*

11:40 AM – 11:45 AM Questions from Guests, if time permits S. Hladilek/K. Petersen

- What staff issues are on your mind? Please let us know how we can best serve you.
  - *No questions/comments*

11:45 AM Adjourn S. Hladilek  
(CASI members – please remember to leave your name table tent on the table at the end of the meeting)

---

**Next Meeting** – July 5, 2023 – Meeting date and time may change based on outcome of conversation  
10:15AM – 11:45AM  
Mechanical Engineering Room 2180 or Teams

---

**TEAMS link for all 2022 – 2023 meetings:**

**Join on your computer, mobile app or room device**

[Click here to join the meeting](#)

Meeting ID: 296 811 845 034

Passcode: RDTxnU

[Download Teams](#) | [Join on the web](#)

**Join with a video conferencing device**

[wisc@m.webex.com](mailto:wisc@m.webex.com)

Video Conference ID: 113 843 104 1

[Alternate VTC instructions](#)

[Learn More](#) | [Meeting options](#)

---

**INFORMATIONAL ITEMS:**

Sub-Committee Membership:

- Planning/Tending: Sara Hladilek, Kelly Petersen, Zach Smith, Mary Fitzpatrick, Andi Bill, Justin Bush
- Communications and Information: Nathan Jung, Jackie Bastyr Cooper, Marc Claas, Sara Hladilek
- Recognition and Retention: Amanda Rasmussen, Kelly Petersen, Daniel Gaona

Future Possible Items of Discussion:

- 5-Year Review; TTC; ATP

---

**ANNOUNCEMENTS:**



- Feel free to [Connect with CASI](#) (*NetID required*). Do you have something you want to share with CASI? You may connect with us via this web form.
-