

**CoE Committee Advocating for Staff Interests (CASI) Agenda**  
**Wednesday, February 7, 2023**  
**10:15 – 11:45 AM**  
**Room 2180 Mechanical Engineering**

**CoE CASI Mission:**

The College of Engineering Committee Advocating for Staff Interests (CASI) is a shared governance body of elected representatives, who serve and advocate for the interests of university and academic staff by advising the College of Engineering dean and leadership.

**Agenda**

10:15 AM – 10:20 AM Welcome/Introductions K. Petersen

10:20 AM – 10:25 AM Request from the Dean K. Petersen

- December closed session meeting

Reminder that the topics and information discussed during the December meeting with the Dean is confidential and should not be shared.

10:25 AM – 10:40 AM HR Update J. Jankoski/K. Petersen

The final decisions and implications of the system wide staff cap are not currently known. The Dean and college are supportive of making sure that as we grow the right number of staff are hired/retained to continue doing business at the highest level. The RISE initiative are campus wide and the changes from that hiring are not yet known and will be addressed as more is known.

10:40 AM – 11:20 AM Business K. Petersen/N. Jung

- Sub-Committee Reports/Motions (if applicable)
  - CASI Planning/Tending – Elections upcoming
  - Communications and Information – No Report
  - Recognition and Retention – Kudos from CASI, Meet and greets, BBQ

11:20 AM – 11:35 AM IEDE Shared Values Ad-Hoc Committee

See third and fourth page for notes from this section.

11:35 AM – 11:45 AM Questions from Constituents, if time permits K. Petersen/N. Jung

- What staff issues are on your mind? Please let us know how we can best serve you.

11:45 AM Adjourn K. Petersen  
*(CASI members – please remember to leave your name table tent on the table at the end of the meeting)*

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**Next Meeting** – Date: March 6<sup>th</sup>, 2024  
Time: 10:15-11:45  
Mechanical Engineering Room 2180 or Teams

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**TEAMS link for all 2023 – 2024 meetings:**

**Join on your computer, mobile app or room device**

[Click here to join the meeting](#)

Meeting ID: 273 989 386 665

Passcode: 4KShRy

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**Join with a video conferencing device**



[wisc@m.webex.com](mailto:wisc@m.webex.com)

Video Conference ID: 115 243 832 7

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## INFORMATIONAL ITEMS:

### Sub-Committee Membership:

- Planning/Tending: Sara Hladilek, Kelly Petersen, Nathan Jung, Mary Fitzpatrick, Justin Bush, Sara Tate-Pederson
- Communications and Information: Nathan Jung, Jackie Bastyr Cooper, Marc Claas
- Recognition and Retention: Kelly Petersen, Daniel Gaona, Alex Conrad, Angela Kita

### Future Possible Items of Discussion:

- 5-Year Review; TTC; ATP
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## ANNOUNCEMENTS:

- Feel free to [Connect with CASI](#) (*NetID required*). Do you have something you want to share with CASI? You may connect with us via this web form.

## IEDE Shared Values discussion at 2/7/2024 CASI Meeting

### • Meeting Materials, Context and Event Information

- Hard copies of 'Examples of Values on Community and Interpersonal Relations Handouts' distributed to in-person attendees and the document was shared digitally via MS Teams for online attendees.
- Three examples of professional code of conduct, expectations, or inclusive excellence were included in the document.
- Chris Castro to facilitate the discussion, hoping to have something ready and rolled out by the end of the term.
- A few slides will be included during the Feb 28 event.
  - CASI and our mission.
  - Upcoming CASI elections.
  - Shared values activity; format will be small group breakouts and facilitated discussion.
- A mini version of the plan for the Feb 28 CASI was presented and discussed.
- For those who register, a copy of the document can be sent to them prior to the event.
- Event title - Collaborative Values Workshop: Fostering Inclusive Excellence in Engineering.
- Mary indicated having an additional online event in the future to collect additional feedback.
- Official communications with a link to a registration form will be sent out soon.
- Additional feedback channels for those who wish to share more: Mary, Chris Castro, Kelly, CASI feedback form (anonymous)

### • Reflections and Interactions

- Participants reflected on their envisioned interactions with faculty, staff, and students when their interactions are at their best.
- Interpersonal interactions and behavior expectations were discussed in reaction/reflection to the document, noting that these future shared values are not enforceable beyond existing employment law or campus policies.
- PMDP was mentioned and clarification was discussed how this topic is related, however, separate because it is not directly related to accountability and performance.
- Nate emphasized the communal aspect, implying a shared commitment to a shared vision.
- Kelly noted CASI values of collaboration, compassion, and commitment.
- Mary brought up the concept of repair when a relationship is harmed.



- The concept of civility was discussed, with an emphasis on individual interpretations.
- Alex suggested extending the term “respect” to include “grace”.
- Zach discussed the communal aspect and its tie-in with flourishing, advocating for others, and making healthy life choices.
- **Document Details**
  - The document will be a living one, shared on the COE website, included in syllabuses (for example), and part of the entire college.
  - The document is expected to be rolled out by the end of the term and will be discussed again.