

CoE Committee Advocating for Staff Interests (CASI)
Wednesday, December 4th, 2024
10:15 – 11:45 AM
Room 2188 Mechanical Engineering

CoE CASI Mission:

The College of Engineering Committee Advocating for Staff Interests (CASI) is a shared governance body of elected representatives, who serve and advocate for the interests of university and academic staff by advising the College of Engineering dean and leadership.

Read the CASI Mission Statement and Values: <https://casi.engr.wisc.edu/mission-and-values/>

Attendees: Nate, Daniel, Kelly, Jackie, Mary, Sara T-P

Virtual attendees: Justin, Andi, Jason, Angela, Zach, Carly, Libby (plus 6 guests)

Schedule:

10:15 AM – 10:17 AM Call to Order & Consent Agenda N. Jung

- Approval of Minutes
 - November 6: <https://casi.engr.wisc.edu/meeting-summaries/#past-meeting-minutes>
Motion to accept: Kelly, 2nd Daniel, Passed

10:17 AM – 11:35 AM Business N. Jung/D. Gaona

- **Treasurer Position: Attending the All CASI meeting week of December 9th – looking to learn more about budgets and how they are handled by other CASIs. Will provide update at January meeting. No money requests at this time.**
- **Dean's Search: no additional news/updates.**
- **ADDED: Other updates – construction: ECB has some things happening, South side elevator (main) is closed/not working; North side elevator is available.**
- **MOVED UP: Updates from Jason Jankoski:**
 - **CCF exercise/block grant update: base adjustments (\$ to colleges from campus) for those under general purpose funds and funds for bonuses.**
 - **Less than previous years, but bonus funds appear to be about the same.**
 - **Just a proposal at this point (not final).**
 - **? – are the requests for fall happening (specifically for employees who have never received a raise)?**
 - **Intention was to have something in the fall, but were told to wait for final revenue projections based on fall enrollment (now complete); information received, waiting for word from chancellor's office.**
 - **Any requests in COE go through Jason/HR and Adam Whitehorse for approval**
 - **The closer to Workday implementation, the more difficult it becomes.**
 - **? re position cap: if not GPR-funded, does not need to go through Dean – otherwise must go through HR/Dean. (ex. RISE hires, request for additional positions may occur, but will be part of a budget request)**
- **Guest Speaker: Russ Johnson (10:30-11:00)**
 - **Director of the Office of Corporate Relations (OCR) in the College of Engineering**

- Research Innovation Office includes OCR, Grainger Institute for Engineering (GIE), and Technology Entrepreneurship Office (TEO).
 - GIE: been around ~10 years; helps faculty/staff go after larger opportunities (ex. Clean Energy Community Institute, >\$900M in grants secured, around ~2 years)
 - TEO: Was formed because UW-Madison is not on par with peer institutions, were not a part of the NSF I-Corps (now a partner of the Great Lakes I-Corps Hub); now leading submissions, ~\$100M/year in funding.
 - OCR: internal & external: 1-talent solution, 2-professional development, 3-research, 4-strategic investment.
 - Consortias (these are meant to cover the above 4 areas)
 - Multiple already exist in COE: 2 large ones (around 40+ years!); new one in process of being formed (energy storage)
 - Goals: to make engagement with COE “surprisingly” easy and increase faculty willingness to work with industry
 - New building’s 7th floor is targeted as Industrial Partner spaces.
 - Questions (no answers)
 - ? how to support these with the campus position cap?
 - ? how do you see CASI (and in turn staff) involvement and/or helping with these goals?
 - ? how to connect students?
 - ? are you proactively looking for more consortia opportunities (ex. water/biological side of engineering)? No – but if you have an idea, bring it to the GIE.
 - CEE professor wrote a proposal related to steel/carbon recovery, OCR helped with the final step (most/all of the work was done by the faculty member, however)
- SMPH CASI Coalition Letter: SMPH took proposal to ASEC, but no other updates at this time.
- Professional Development Outreach: leadership encouraged CASI to ask for funds to support professional development. What does staff want? Recognition/Retention committee has been discussing this at length (ex. LifeMatters group on campus was brought up). Idea from Fall Meet & Greet: something regarding the use of Plain Language. Agree that there is a lack of knowledge by staff on WHERE to go to find these things AND if they find something, whether it is for faculty, staff, or students. Overwhelmed.
 - ACTION ITEM: each subcommittee should discuss and be ready to share at January meeting.
- Sub-Committee Reports
 - CASI Planning/Tending: created the agenda, professional development discussion, SMPH letter, guest speakers for January/February
 - Communications and Information: new email format, still discussing newsletter, website updating
 - Recognition and Retention: no cookie-decorating event this year, will start planning for spring meet & greet and end-of-semester staff luncheon.

11:35 AM – 11:40 AM Updates from CASI members, if applicable

N. Jung/D. Gaona

- ACTION ITEM (Nate): Add line to email for staff to suggest speakers/topic recommendations for monthly meetings via Connect with CASI form.

11:40 AM – 11:45 AM Questions from Constituents, if time permits

N. Jung/D. Gaona

11:45 AM Adjourn

N. Jung

- Motion to adjourn Mary, 2nd Daniel

(CASI members – please remember to leave your name table tent on the table at the end of the meeting)

Next Meeting: January 8, 2025 (10:15am-11:45am)

Location: Mechanical Engineering Room 2188 or Teams