



**Committee Advocating
for Staff Interests**
COLLEGE OF ENGINEERING
UNIVERSITY OF WISCONSIN-MADISON

Agenda

CoE Committee Advocating for Staff Interests (CASI)

Wednesday, November 5, 2025

11:00 – 2:00 PM

Room 2188 Mechanical Engineering and Teams (see bottom of agenda)

CoE CASI Mission:

The College of Engineering Committee Advocating for Staff Interests (CASI) is a shared governance body of elected representatives, who serve and advocate for the interests of university and academic staff by advising the College of Engineering dean and leadership.

Read the CASI Mission Statement and Values: <https://casi.engr.wisc.edu/mission-and-values/>

Schedule:

- | | | |
|---------------------|---|--------------|
| 11:00 AM – 11:05 AM | Call to Order & Consent Agenda | D. Gaona |
| | <ul style="list-style-type: none">• Approval of October Minutes<ul style="list-style-type: none">○ Wed. October 1st: https://casi.engr.wisc.edu/meeting-summaries/#past-meeting-minutes | |
| 11:05 AM – 12:20 PM | Business | D. Gaona/STP |
| | <ul style="list-style-type: none">• Administrative Service Delivery Models Workgroup<ul style="list-style-type: none">○ Have been meeting with groups○ If have yet to make a meeting and have input:<ul style="list-style-type: none">i. Katrina Olson (DA for ECE)ii. Kelly Moran (DA for CBE)• ASEC Listening Sessions – follow-up<ul style="list-style-type: none">○ Chairs/Co-Chairs○ Meant to elevate matters/ask questions on behalf of the committees• Connect w/ CASI submissions• Updates from Leadership<ul style="list-style-type: none">○ Lula – Staff Awards Update (email was sent)○ Jason• Angela - Academic Planning Council (APC) update• University Staff (US)<ul style="list-style-type: none">○ Discussion on how to engage with more US• Headshots<ul style="list-style-type: none">○ Reach out to a CoE comm's group about a constant | |



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- Sub-Committee Reports
 - CASI Planning/Tending
 - Communications and Information
 - i. Staff Spotlight – suggestion to add to monthly agenda/CASI email
 - Recognition and Retention
 - i. Kudos from CASI drawing
 - ii. Meet and Greet conversations
 - iii. Admin. Professional Day
 - iv. CASI - shirts
- Ad-hoc Budget Subcommittee
 - Budget of \$5,000 was approved at 9/03 meeting
 - Created a budget file with 4 line items: Meet and Greet, EOY lunch, shirts
 - Vote to dissolve this committee
- Ad-hoc 5 Year Review Subcommittee: Daniel, STP, Nate, Kelly, Zach, Sara H
 - Meeting on 11/12
 - Template was sent w/ three references to review:
 - i. Law School
 - ii. OVCRGE
 - iii. CALS
- College-wide events
 - Opportunity for any events, CASI or otherwise, to be announced/advertised

12:20 PM – 12:25 PM	Updates from CASI members, if applicable	D. Gaona/STP
12:25 PM – 12:30 PM	Questions from Constituents, if time permits	D. Gaona/STP
12:30 PM – 1:00 PM	Break for lunch	
1:00 PM	Call Meeting back in session	D. Gaona
1:01 PM – 1:59 PM	Strategic Planning Committee • Guiding Questions: ○ What strengths should the college be sure to cultivate or leverage in the next strategic plan? ○ What opportunities should the college consider? ○ What should be the college's top priority? ○ Other insights or comments	D. Rothamer/Office of Strategic Consulting
2:00 PM	Adjourn (CASI members – please remember to leave your name table tent on the table at the end of the meeting)	D. Gaona/STP

Next Meeting – December 3, 2025

11:00am-12:30pm

Mechanical Engineering 2188 or Teams



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TEAMS link for meeting:

[Join the meeting now](#)

Meeting ID: 289 760 222 796

Passcode: iLemjW

ANNOUNCEMENTS:

- Feel free to [Connect with CASI](#) (*NetID required*). Do you have something you want to share with CASI? You may connect with us via this web form.
 - Recognize an engineering staff member with [Kudos from CASI](#)
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CASI Subcommittees:

Planning/Tending

Daniel Gaona
Sara Tate-Pederson
Nathan Jung
Kelly Petersen
Justin Bush
Angela Kita
Mary Fitzpatrick

Communications and Information

Jackie Bastyr Cooper
Rob Kohlhepp
Nathan Jung

Recognition and Retention

Carly Andrew
Jennifer Detlor
Daniel Gaona
Angela Kita
Kelly Petersen