



**Committee Advocating  
for Staff Interests**  
COLLEGE OF ENGINEERING  
UNIVERSITY OF WISCONSIN-MADISON

## **Agenda**

**CoE Committee Advocating for Staff Interests (CASI)**

**Wednesday, March 4, 2026**

**11:00 – 12:30 PM**

**Room 4610 Engineering Hall and Teams (see bottom of agenda for link)**

### **CoE CASI Mission:**

The College of Engineering Committee Advocating for Staff Interests (CASI) is a shared governance body of elected representatives, who serve and advocate for the interests of university and academic staff by advising the College of Engineering dean and leadership.

Read the CASI Mission Statement and Values: <https://casi.engr.wisc.edu/mission-and-values/>

### **Schedule:**

- |                     |   |              |
|---------------------|---|--------------|
| 11:00 AM – 11:05 AM | Call to Order & Consent Agenda  | D. Gaona     |
|                     | <ul style="list-style-type: none"><li>• Approval of February Minutes<ul style="list-style-type: none"><li>○ Wed. Feb 4 Minutes: <a href="https://casi.engr.wisc.edu/meeting-summaries/">https://casi.engr.wisc.edu/meeting-summaries/</a></li></ul></li></ul>   |              |
| 11:05 AM – 11:20 AM | Guest:  | D. Gaona/STP |
|                     | <ul style="list-style-type: none"><li>• College of Engineering Associate Dean for Academic Affairs – Kathy Prem</li></ul>   |              |
| 11:20 AM – 11:35 AM | Leadership  | D. Gaona/STP |
|                     | <ul style="list-style-type: none"><li>• Updates from/Questions for Leadership</li></ul>   |              |
| 11:35 AM – 12:20 PM | CASI/Subcommittee/Shared Governance business  | D. Gaona/STP |
|                     | <ul style="list-style-type: none"><li>• VOTE on CASI – 5 Year Review – final draft ready to vote</li><li>• Sub-Committee Reports<ul style="list-style-type: none"><li>○ CASI Planning/Tending</li><li>○ Communications and Information</li><li>○ Recognition and Retention</li></ul></li><li>• College-wide events<ul style="list-style-type: none"><li>○ Opportunity for any events, CASI or otherwise, to be announced/advertised<ul style="list-style-type: none"><li>i. Finance@UW Conference - <a href="#">info</a></li><li>ii. Administrative Professionals Conference - <a href="#">info</a></li><li>iii. Event Management Forum - <a href="#">info</a></li></ul></li></ul></li><li>• Final comments on addition of committee role of Secretary (note taker). This requires a by-laws update.</li><li>• Bylaws change discussion related to election of CASI internal roles (Chair, Co-Chair, Secretary and other)</li></ul> |              |



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12:20 PM – 12:25 PM	Updates from CASI members, if applicable	D. Gaona/STP
12:25 PM – 12:30 PM	Questions from Constituents, if time permits	D. Gaona/STP
12:30 PM	Adjourn <i>(CASI members – please remember to leave your name table tent on the table at the end of the meeting)</i>	D. Gaona/STP

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**Next Meeting** – April 1, 2026

11:00am-12:30pm

Engineering Hall 4610 or Teams

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**TEAMS link for meeting:**

[Join the meeting now](#)

Meeting ID: 289 760 222 796

Passcode: iLemjW

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**ANNOUNCEMENTS:**

- Feel free to [Connect with CASI](#) (*NetID required*). Do you have something you want to share with CASI? You may connect with us via this web form.
- Recognize an engineering staff member with [Kudos from CASI](#)

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CASI Subcommittees:

Planning/Tending

Daniel Gaona  
Sara Tate-Pederson  
Nathan Jung  
Kelly Petersen  
Justin Bush  
Angela Kita  
Mary Fitzpatrick

Communications and Information

Jackie Bastyr Cooper  
Rob Kohlhepp  
Nathan Jung  
Zach Smith

Recognition and Retention

Carly Andrew  
Jennifer Detlor  
Daniel Gaona  
Angela Kita  
Kelly Petersen