



**Committee Advocating
for Staff Interests**
COLLEGE OF ENGINEERING
UNIVERSITY OF WISCONSIN-MADISON

Agenda

CoE Committee Advocating for Staff Interests (CASI)

Wednesday, April 1, 2026

11:00 – 12:30 PM

Room 4610 Engineering Hall and Teams (see bottom of agenda for link)

CoE CASI Mission:

The College of Engineering Committee Advocating for Staff Interests (CASI) is a shared governance body of elected representatives, who serve and advocate for the interests of university and academic staff by advising the College of Engineering dean and leadership.

Read the CASI Mission Statement and Values: <https://casi.engr.wisc.edu/mission-and-values/>

Schedule:

- | | | |
|---------------------|---|--------------|
| 11:00 AM – 11:05 AM | Call to Order & Consent Agenda | D. Gaona |
| | <ul style="list-style-type: none">• Approval of March Minutes<ul style="list-style-type: none">○ Wed. Mar 4 Minutes: https://casi.engr.wisc.edu/meeting-summaries/ | |
| 11:05 AM – 11:20 AM | Guest: | |
| | <ul style="list-style-type: none">• College of Engineering Associate Dean for Interdisciplinary Professional Programs -Ed Borbely | |
| 11:20AM – 11:40 AM | Guests: Administrative Quality Survey Team – Paul Seitz, Haley Bergsten, and Brianna Charneski | |
| | <ul style="list-style-type: none">• Discussion on upcoming Administrative Quality Satisfaction Survey (AQSS) launch• Additional Information is available here | |
| 11:40 AM – 11:55 AM | Leadership | D. Gaona/STP |
| | <ul style="list-style-type: none">• Updates from/Questions for Leadership<ul style="list-style-type: none">i. Dean’s Office contact for scheduling?ii. Connect w/ CASI Submission | |
| 11:55 AM – 12:20 PM | CASI/Subcommittee/Shared Governance business | D. Gaona/STP |
| | <ul style="list-style-type: none">• 5 Year Review<ul style="list-style-type: none">i. Not yet finalizedii. Will take care of this in April: final edit based on Feb. vote and will then email• CASI Election Update – Nate & Jackie | |



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- Acronym list for new members and guest attendees
 - Maybe add to end of agenda
 - Orientation Packet for new members
 - i. Email with links
 - ii. Reach out to Mallory - SOAS might have something we can use
- Faculty and Staff Awards will be held 4/29/26
 - Engineering Hall, Classroom 1610
 - 3:45pm - Hors d'oeuvres in the Two-Story Space
 - 4:15pm - Brief updates from Dean Ranjan
 - 4:20pm - Awards Ceremony
 - Zoom link below, and the event will be recorded as well:
<https://uwmadison.zoom.us/j/95527949063?pwd=8l6QfBjp8sTqW5dt8GAqUKX0xbz7tj.1>
Meeting ID: 955 2794 9063
Passcode: 993102
- APC update – Angela
 - i. Conflict on 4/15 meeting – Can anyone attend in Angela's place
 - ii. 1.30pm-3:00pm but usually run 30-60 minutes
- Sub-Committee Reports
 - Communications and Information
 - Recognition and Retention
- College-wide events
 - Opportunity for any events, CASI or otherwise, to be announced/advertised
 - i. Administrative Professionals Conference on 4/15 (register by 3/31) - [info](#)
 - ii. Event Management Forum on 5/27 (register by 5/12) - [info](#)
 - iii. Plain Language Training – ongoing - [info](#)

12:20 PM – 12:25 PM	Updates from CASI members, if applicable	D. Gaona/STP
12:25 PM – 12:30 PM	Questions from Constituents, if time permits	D. Gaona/STP
12:30 PM	Adjourn <i>(CASI members – please remember to leave your name table tent on the table at the end of the meeting)</i>	D. Gaona/STP

Next Meeting – May 6, 2026
11:00am-12:30pm
Engineering Hall 4610 or Teams

TEAMS link for meeting:

[Join the meeting now](#)

Meeting ID: 289 760 222 796

Passcode: iLemjW



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ANNOUNCEMENTS:

- Feel free to [Connect with CASI](#) (*NetID required*). Do you have something you want to share with CASI? You may connect with us via this web form.
 - Recognize an engineering staff member with [Kudos from CASI](#)
-

CASI Subcommittees:

Planning/Tending

Daniel Gaona
Sara Tate-Pederson
Nathan Jung
Kelly Petersen
Justin Bush
Angela Kita
Mary Fitzpatrick

Communications and Information

Jackie Bastyr Cooper
Rob Kohlhepp
Nathan Jung
Zach Smith

Recognition and Retention

Carly Andrew
Jennifer Detlor
Daniel Gaona
Angela Kita
Kelly Petersen