



**Committee Advocating
for Staff Interests**
COLLEGE OF ENGINEERING
UNIVERSITY OF WISCONSIN-MADISON

Agenda

CoE Committee Advocating for Staff Interests (CASI)

Wednesday, May 6, 2026

11:00 – 12:30 PM

Mechanical Engineering Room 2188 and Teams (see bottom of agenda for link)

CoE CASI Mission:

The College of Engineering Committee Advocating for Staff Interests (CASI) is a shared governance body of elected representatives, who serve and advocate for the interests of university and academic staff by advising the College of Engineering dean and leadership.

Read the CASI Mission Statement and Values: <https://casi.engr.wisc.edu/mission-and-values/>

Schedule:

- | | | |
|---------------------|---|--------------|
| 11:00 AM – 11:05 AM | Call to Order & Consent Agenda | D. Gaona |
| | <ul style="list-style-type: none">• Approval of April Minutes<ul style="list-style-type: none">○ Wed. April 1 Minutes: https://casi.engr.wisc.edu/meeting-summaries/ | |
| 11:05 AM – 11:25 AM | Leadership | D. Gaona/STP |
| | <ul style="list-style-type: none">i. Updates from/Questions for Leadershipii. Former CoE Committee on Inclusive Excellence update?iii. Will ECE Chair be same process as recent chair searches?iv. Dean's Office contact for scheduling?v. Connect w/ CASI Submission | |
| 11:25 AM – 11:45 AM | Guest: | |
| | <ul style="list-style-type: none">• College of Engineering Associate Dean for Administration and Chief Financial Officer – Adam Whitehorse | |
| 11:45 AM – 12:20 PM | CASI/Subcommittee/Shared Governance business | D. Gaona/STP |
| | <ul style="list-style-type: none">• CASI Election Update – Nate & Jackie• APC update – Angela (Justin)• Vote to disassemble the Ad-Hoc CASI 5-year review subcommittee• Vote on Leadership Bylaw<ul style="list-style-type: none">○ New bylaw language was sent as a supplemental material○ Leadership nominations in June will take place as they did with APC vote• Campus CASI Spring meeting will be held on June 5 (Zoom) | |



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- New Subcommittee – Bylaw Subcommittee (?)
 - Time constraint within Planning/Tending and full CASI to go through the bylaws
 - Meet 2-3 times – maybe every quarter up until April?
- Sub-Committee Reports
 - Communications and Information
 - i. Question was brought up re: CASI service email account
 - Recognition and Retention
 - i. Staff Appreciation Luncheon on 5/12
 - ii. ME Atrium
 - iii. 116 RSVPs – yes
 - iv. All hands-on deck – CASI members if possible, please help with table setup at 9.30am the day of the event
- College/Campus-wide events
 - Opportunity for any events, CASI or otherwise, to be announced/advertised
 - i. Event Management Forum on 5/27 (register by 5/12) - [info](#)
 - ii. Plain Language Training – ongoing - [info](#)

12:20 PM – 12:25 PM	Updates from CASI members, if applicable	D. Gaona/STP
12:25 PM – 12:30 PM	Questions from Constituents, if time permits	D. Gaona/STP
12:30 PM	Adjourn <i>(CASI members – please remember to leave your name table tent on the table at the end of the meeting)</i>	D. Gaona/STP

Next General Meeting – June 3, 2026
11:00am-12:30pm
Engineering Hall 4610 or Teams

TEAMS link for meeting:

[Join the meeting now](#)

Meeting ID: 289 760 222 796

Passcode: iLemjW

ANNOUNCEMENTS:

- Feel free to [Connect with CASI](#) (*NetID required*). Do you have something you want to share with CASI? You may connect with us via this web form.
 - Recognize an engineering staff member with [Kudos from CASI](#)
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CASI Subcommittees:

Planning/Tending

Daniel Gaona
Sara Tate-Pederson
Nathan Jung
Kelly Petersen
Justin Bush
Angela Kita
Mary Fitzpatrick

Communications and Information

Jackie Bastyr Cooper
Rob Kohlhepp
Nathan Jung
Zach Smith

Recognition and Retention

Carly Andrew
Jennifer Detlor
Daniel Gaona
Angela Kita
Kelly Petersen